### Date & Time:

Match 08.2018

Attendees: Jennifer Vanaman (Health Trust), Molly Herzig (Health Trust), Quelan To (Santa Clara County Public Health Department), Alice (?)

### Agenda:

- Welcome/Introductions
- Report back on action items
  - Pharmacy questions/data collected
  - List of providers for survey
- Work Plan Update
- Next Meeting Date

### Key Takeaways/Highlights:

**Decisions Made**

- Molly shares places that have been decided for taking survey.
- Alice says that they have reached out to many places such as the Independent Pharmacies, about 68% Counties in Pharmacy and they are still reaching out to more. It has been seen that some Pharmacies have minor programs.
- Quelan says that they have started with the Survey, aim to analyze data and reach out for in-person interviews to understand the status of the actions being taken.

**Success to Share, including any progress on metrics:**
Action Items:

- Jennifer says that more questions can be added to survey. They want to survey 51, but even 20 is good enough.
- Quelan is waiting for Kaiser and VMC’s responses.
- Jennifer says we need to start with survey at various locations with a common point for entry and reach out for getting surveys done. Incarcerated people must be involved, especially the ones not accessing Ryan White. Jennifer says approach is required for people in care.
- Jennifer says that County does needs assessment every 2 years, but it is important for us to focus on the current situation before moving forward to create plans for next year.

Proposed Agenda Items for next meeting:

- Next meeting on 04.12 at 2:30 pm, Sobrato Non Profit Center
- Update Work Plan with Candelario
- For next week, Jenn will share Draft

Questions/Identified TA Needs: