### Date & Time: 11/02/2018 10:00 am to 11:30 am

### Attendees:
**In Person:**
Asya Zaraysky, Ashlynn Frandsen, Candelario Franco, Revti Arora

**On Phone:**
Dr. Soma Sen

### Agenda:
- Welcome and Re-introductions
- Dr. Sen’s research & feedback from leadership team. Update on CBPR Research on Stigma
- Mini grant selection committee explains process. Meeting on Nov 7th.

### Key Takeaways/Highlights:
- CBPR (Com Based Part Research) wanted to understand how HIV stigma actually manifests. Team partner throughout research process.
- What we do can impact what other people are doing for Stigma reduction.

### Decisions Made:
- To add to Year 3 Work Plan: Keep the following measures/ Goals:
  - Condom Distribution (set new goal. Obtain new baseline to set goal.)
  - Number and type of stigma-related outreach activities (Attend 3 large county events where members of stigma team and or partners collaborate to help bring attention to and end HIV stigma)
  - Number of toolkits developed and disseminated through trainings. (Institutionalize approved CHYA HIV 101 curriculum and the supplemental toolkit developed by GTZ mini grant at one SJ High school.)
  - Planning initiated to ensure and clear and consistent messaging. (Complete CPBR this year will support end goal.)
  - Improved understanding of provider Stigma-Policy makers (Dr. Soma Sen CPBR)

### Successes to Share, including any progress on metrics:
Action Items:

- Dr. Soma to set Timeline and Goals for CBPR
- Membership and Recruitment for Team, Core Group. Candelario work with Amy will finalize and solidify Core Group
- Asya will develop a short questionnaire survey for team members regarding participation to assist Candelario with membership and recruitment.
- Candelario will work towards making Year 3 Work Plan user-friendly and usable for team members to read and be interested.
- GTZ Stigma Reduction Team to review Trainings such as HIV-related AETC, LGBTQ Office of Affairs and SHE Trainings in the County.
- Candelario will forward World AIDS Day Information and Fliers to Team.
- Candelario will share with Team that can help refine Goals and Objectives for Year 3 Work Plan.
- Mini Grant Selection: Schedule meeting with awardees to discuss material they produce to ensure it is looked at with a stigma lens and our meets stigma free guidelines (guidelines yet to be identified)
- Team will Identify and Acquire Guideline to support folks in not developing stigmatised Material
- Acquire approved county curricula by Santa Clara County Office of Education (SCCOE) to review by Stigma Reduction Team.

Proposed Agenda Items for next meeting:

- Share Stigma Reduction Goals Objectives with team members.
- Review and Identify Priority Measures.
- Review Work Plans and Goals of other GTZ Teams. Identify this opportunity to provide synergy.

Questions/Identified TA Needs:

- Asya: What exactly is the stigma based on at the Provider Level?